

# Chair's Report

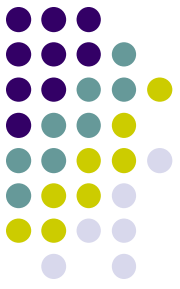
## Faculty Senate Meeting 4/14/11

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Carola Wenk  
Associate Professor  
Dept. of Computer Science  
Chair of the Faculty Senate

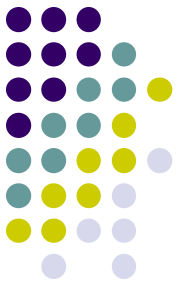


# Status of Resolutions from Last Meeting



- Resolution for collaborative future revision of the Faculty Recruitment Manual and HOP 2.04
  - Discussions about such revisions have been initiated with Senate representatives.
- Concealed Firearms on Campus Resolution
  - Has been sent to the UT System
- Memos from the Provost and the President regarding Senate resolutions are available at <https://rowdyspace.utsa.edu:443/departments/FacultySenate/ApprovalMemos>
- The Provost has agreed to include Senate representatives early in review process of HOP policies and Provost's guidelines

# Approval Process for Resolutions



- Current Practice:
  - Senate actions and resolutions are sent to the Provost and President for approval.
- Procedural change recommended by Provost
  1. Distinguish classes of resolutions that need approval and those that do not.
  2. Resolutions regarding HOP revisions should not be approved but instead sent to the University HOP Committee

# Approval Process for Resolutions



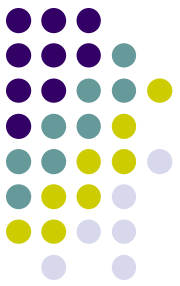
- Procedural change recommended by Provost
  1. Distinguish classes of resolutions that need approval and those that do not.  
  
⇒ The Faculty Senate bylaws already distinguish between senate actions which require approval, and senate resolutions which do not require approval.

# Approval Process for Resolutions



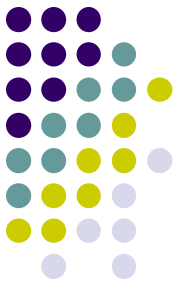
- Procedural change recommended by Provost
  2. Resolutions regarding HOP revisions should not be approved but instead sent to the University HOP Committee
    - ⇒ Such resolutions are in fact senate actions which require action and approval by the administration. However, it is argued that such approval process conflicts with HOP 9.03 on the *HOP Amendment Process* which instituted the University HOP Committee in 8/2009.

# HOP Amendment Process



- The Executive Committee has discussed this issue and is proposing a change to [HOP 9.03](#):
  - For educational policies (as defined by RR 40101) this will draw more on the expertise of the Faculty Senate rather than of the [HOP Committee](#).
- Working documents:
  - [Flowcharts describing current and proposed HOP amendment processes](#)
  - [Proposed change to HOP 9.03](#)

# Research Advisory Committee

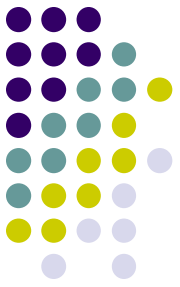


- The Executive Committee recommends that the Senate establishes a Research Advisory Committee
- NEP Committee recommendations for the Research Advisory Committee:

The committee shall consist of one member from each college.

The Research Advisory Committee shall review and make recommendations on policies and procedures related to research activities of the faculty. The concerns of the Committee include all aspects of the interface between faculty and the administration related to pre-award and post-award services. The Committee is responsible for reviewing HOP policies issued by the Vice President for Research.

# HOP 2.12 Student Evaluations of Teaching



- Has been reverted to the [version from 10/2002](#)
- Senate passed a [resolution on 2/10/11](#)
- Recent Provost's [memo](#), and [revision of HOP 2.12](#):
  1. Survey will be administered each semester
  2. Evaluations will be conducted in 2<sup>nd</sup> half of the semester
  3. Summer results will not be used in the annual faculty performance appraisal for merit consideration.
  4. Written comments omitted.
- Provost's memo to department chairs:
  - Departmental autonomy in collecting written comments
  - Comments should be kept on file in the department for a minimum of one year